



August 15, 2024

Dear Project Airport Team,

I am writing to introduce you to a wide range of workforce services that are available to support your company in optimizing its organizational goals. Here at the Lexington-Fayette Urban County Government, we understand that having a well-equipped and motivated workforce is crucial to maintaining productivity and achieving business success. To this end, we offer a variety of services designed to enhance workforce capabilities and address any staffing challenges you may encounter. Here are some of the key services we provide:

- **WORK-Lexington-** This program assists any resident of Lexington-Fayette County in need of employment assistance.
 - Through our Economic Development Grant, Jubilee Jobs of Lexington became the new workforce direct services provider for the WORK-Lexington Program. The services include resume assistance, job searching, career coaching, interview skills assistance, employability skills workshops, and interview coordination to ensure employers attract and hire top talent efficiently. In 2023 Jubilee Jobs met with over 600 people and placed them with 184 employers. Since July 1st, they have been averaging 40 people per week in each orientation.
 - Within the WORK-Lexington Program, we partner with eight agencies to either assist with training and/or employment opportunities. These agencies include Jubilee Jobs, the Building Institute of Central Kentucky, Child Care Council of Kentucky, Community Action Council, Independent Electrical Contractors, Kable Academy, Lexington Rescue Mission, and Stable Recovery. I have included an information sheet about each program.
 - We receive individual self-referrals or other partner referrals from individuals seeking employment. Jubilee Jobs ensures that the referrals receive the needed assistance to connect them to the right employer.
- **Career Edge** – This is an online Learning Management System that assist individuals with employability skills through 18 life and professional skills learning modules. It also offers career profile assessments, resume creation, and interview skills assistance online. This program is available to any resident of Lexington-Fayette County at <https://worklexingtonedge.com>.



- **Host Career Fairs** – Throughout the year we either host or partner with other organizations to hold career fairs throughout Lexington. We average 100-120 individuals per career fair. Our largest career fair is held in April each year at Central Bank Center in which we average approximately 400 attendees. We also hold job fairs for individual employers at our workforce centers.
- **Workshops** – Each week we host workshops at the United Way Waypoint Center. These workshops include everything from learning time management to resume writing. Employers are invited each week to meet with the attendees and share about their employment opportunities.
- **Workforce Reports:** In June of 2021 we partnered with the University of Kentucky's Center for Business and Economic Research to study several issues related to Lexington's employment and workforce as well as identify trends and areas for improvement. The most recent report was completed in January of 2024. The reports can be found on our website at <https://www.lexingtonky.gov/economic-development>.
- **Workforce Collaborative** – In September of this year I began working with multiple workforce agencies across Lexington to create a Workforce Collaborative. We recognized that there are many workforce services offered in our community and we need to be working together to meet the many needs of our employers, jobseekers, and partners in Lexington-Fayette County. Through this collaborative we will be holding events, communicating about employment and training opportunities, developing a resource guide for employers and jobseekers, and inviting employers to attend our meetings and tour their facilities.
- **New Davis Park Workforce Center** – In January of 2025, Lexington-Fayette County will be opening a brand-new workforce center. The center will have a training/resource room, host career fairs, employability skills workshops, onsite job search/resume assistance, and partners will be onsite with scheduled times to assist individuals and employers. We also have the Charles Young Workforce Resource Access Point in which we host job fairs, meet jobseekers, and hold monthly workshops.

We are committed to providing exceptional service and support to help your company achieve its workforce goals. I would be happy to discuss your specific needs and explore how we can assist. We look forward to the opportunity to work with you and contribute to the continued success of your company.

Best Regards,


Amy Sparrow Glasscock
Director of Business Engagement

